

Berry Grove Childcare LTD  
Delivering the Early Years Entitlement.

There are several different entitlements available for parents in England, which have different eligibility criteria. These are set out below. You can also see what may be available to you by visiting <https://www.beststartinlife.gov.uk/eligibility-checker>

Entitlement	Child's age	Eligibility	What you can receive at BGC	How to apply
<b>Working parents entitlement</b>	From the term after they turn 9 months until they start school.	For working parents - explained <a href="#">here</a> .	23.5 hours per week over 48.6 weeks of the year.	Please speak to us to see what spaces we have available.  You apply online here on <a href="#">Gov.uk</a> .
<b>For parents of 2-year-olds receiving some additional forms of government support</b>	From the term after they turn 2-years-old	Explained <a href="#">here</a>	11.75 hours per week over 48.6 weeks of the year.	Please speak to us to see what spaces we have available.  Speak to Lincolnshire local authority about free childcare places for eligible two year olds. Further explanation <a href="#">Here</a> .
<b>Universal entitlement for 3- and 4-year-olds</b>	From the term after they turn 3-years old through to starting school	All 3- and 4-year-olds are eligible	11.75 hours per week over 48.6 weeks of the year.  <i>This can be combined with the Working parent entitlement to make 23.5 hours per week over the year.</i>	Please speak to us to see what spaces we have available.

At Berry Grove Childcare we are closed for two full weeks at Christmas, all bank holidays and 2 staff training days per year. These dates are released yearly in advance. Berry Grove childcare allow funded hours against any hours booked and is deducted at the hourly rate. The Nursery operates for **50 weeks per year**, providing consistent care and support throughout the year. However, **funding is calculated based on 48.6 weeks**, which accounts for: Bank holidays & Planned closure days  
This ensures that funding allocations reflect the actual number of weeks the Nursery is open and delivering funded sessions.

### When can I use the entitlements from?

You can start using your entitlements from the *term after* your child turns the relevant age to use that entitlement. The relevant age for the working parent entitlement is 9 months old.

When your child turns the relevant age	When they can get their hours from
1 January to 31 March	Term starting on or after 1 April
1 April to 31 August (Applications open 12 May in 2024 as part of transitional arrangements)	Term starting on or after 1 September
1 September to 31 December	Term starting on or after 1 January

You are only able to claim the entitlements from the term after they become the relevant age because this gives local authorities and childcare providers enough time to prepare. If you're not working when your child turns the relevant age for the working parent entitlement, you may have to wait until the term after you start working to be eligible.

### When do I need to apply?

We recommend you contact us as early as possible to secure your place.

You need to apply on [Gov.uk](https://www.gov.uk) before the deadline to receive a code for free childcare. The deadline is the day before the new term begins, but we encourage you to apply earlier, and recommend applying at least 6 weeks before the deadline.

The deadlines to apply for your child's funding are:

When you would like to use your entitlements from	The deadline to apply for a code
1 January	31 December
1 April	31 March
1 September	31 August

If you do not apply by the deadline, you will not be able to take up your entitlements in that term.

### Reconfirming your eligibility.

It's important to remember that codes need to be reconfirmed every three months, so parents applying any time before 1 June will need to reconfirm their code prior to the offer starting in September.

### What happens once I receive my code?

Once you have received your code you will need to fill out a funding form which are available from the Office. You'll need to complete the form using your code, along with your National Insurance Number, yours and you child's personal details.

Once the form is complete we will check your details through the system and apply to funding to the plan on your child's Family account, dependent on available space.

## What is our consumable and additional services charge?

Government funding is to deliver your 15 or 30 hours of high-quality childcare. It does not cover additional hours, activities or extra costs such as meals. At Berry Grove Childcare you will receive an invoice monthly detailing your child's plan and the costs - that are transparent and itemised to see you have received your child's free entitlements and understand any fees for additional hours, main meals or charges.

Our consumable and additional services charge is applied to every day your child attends where funding is applied and is an all-inclusive package. Children who received Early Years Entitlement hours are asked to pay the optional charge. This cost covers everything that we provide over and above the funded childcare.

The consumable charge covers;

- Wipes for your child - *You will not need to provide your own.*
- Snacks - *Healthy nutritious snacks are included in the morning and afternoon. They will mainly consist of fruits and a carbohydrate if the children are super hungry!*
- Laundry facilities - *Your child's bedding will be washed on-site saving your laundry bill! If your child is potty training we will wash and replenish your child's changing bag for you – so you don't have too.*
- Sunscreen in the Summer months - *We will supply high factor and 5 star SPF sunscreen and apply throughout your child's day.*

Our additional services are as follows;

- Access to the Family app. *You will receive daily updates on your child's early learning journey. Access to message the managers and Nursery practitioners, your child's daily diary for those under 3, Nursery updates and lots more!*
- Gifts. *Our children all have the opportunity to create wonderful gifts for events such as mother's day, father's day and Christmas. They will also receive various items throughout the year for example a gift for Christmas and resources to enter competitions with.*
- Outings. *Your children will have various opportunities to visit the local area, such as the farm, a walk around the local area, and visiting shops.*
- Parent's events. *You will be invited to parent events throughout the year. Any items used to make these events special is included in the cost.*
- Extra-Curricular Activities. *We may have other professionals come in to spend time with and provide activities for the children, such as dance sessions, physical education lessons, British Sign Language, Sensory session etc....*
- Emergency medications. *We will have a stock of children's paracetamol and piriton in case of emergency. We also stock teething granules and gels, Aveeno cream, sudocrem and Vaseline should they be required.*
- Settling in sessions. *Each child will receive 4 hours' worth of free settling in sessions.*
- Graduation celebrations. *Our preschoolers will have graduation celebrations before leaving us for school.*
- Annual birthday party. *You will be invited to our annual birthday party where all our families are invited and attend for free.*
- Staff training. *The EYFS sets out the statutory minimum training requirements for staff. Staff at Berry Grove will be given ample opportunities to extend on their learning and CPD to ensure the children are receiving the very best opportunities and care. All members of staff will be paediatric first aid trained within a reasonable time of joining the team; no child is ever left in a room without a first aider present.*

At Berry Grove Childcare parents do have the right to opt out of our consumables and additional service charge and remove it from their child's weekly plan. The offer of childcare remains the same however the above will not be included as standard and will incur charges if you chose to access it. All meals are charged separately following our fees and charges document.